

Kendal Photography Club

Privacy Notice – effective from 25th May 2018

Kendal Photography Club collects contact information from members and people associated with the club and its running. This data will be kept secure as specified in General Data Protection Regulations 2018. In keeping this personal data we are relying on the Legitimate Interest clause in the legislation.

The data held will not be shared with any third parties other than the L&CPU as part of their membership requirements, for any reason, other than legal obligation. The only people with access to the data held will be members of the committee. The data will only be used to maintain club membership records and to contact you for and on behalf of the Kendal Photography Club. The club will keep this data for a maximum time according to the nature of which it was gathered and permission granted;-

Club members - will be ongoing whilst membership and permission is maintained.

Any person on whom we are holding data has the right to view the data at any time by request and also has the right to withdraw permission for Kendal Photography Club to hold the data. Upon request all your data will be securely deleted from the records (GDPR2018).

When entering our competitions; - internal or inter club, Kendal Photography Club reserves the right to publish your name and the title of your picture/image. Your image maybe included on the Club's website and / or social media platforms.

Kendal Photography Club cannot guarantee or accept responsibility for data that is "in transit" over the internet. However once received any data will be held securely, where permission has been granted, and used solely within the scope of that permission in accordance to GDPR 2018 directive.

Kendal Photography Club welcomes junior members and requires the member's details, for contact purposes, those details can only be taken from a parent or person with legal parental responsibilities for the individual. Contact with the junior member will be in a manner restricted to the wishes, as stated, by parent or guardian who originally granted relevant permissions.

All enquiries please contact Kendal Photography Club at kendalphotographyclub.co.uk

If at any time an individual feels that Kendal Photography Club fails to take adequate precautions in the way the data held is used or securely stored that individual has the right to complain to the Information Commissioners Office at www.ico.org.uk

Updated 24th April 2018

Committee Member Obligations

Under THE GENERAL DATA PROTECTION REGULATIONS

- 1). Committee members only should have access to the contact details of all Club members
- 2). Committee members should ensure that a person's contact data acquired by the Club should not be used for any other purpose than the business of this Club. This includes for a domestic purpose.
- 3). EMAIL communications to members, the sender should ensure that the contact information of other members is NOT DIVULGED. This is achieved by using the "Bcc" section of the email header (see small arrow to drop – down menu to the left of "To") and NOT the "TO" section of the header
- 4) EMAIL communications should not be used to circulate to members any promotional material from third parties unless connected with the legitimate business and interests of the club